

[科目名] Public Speaking II	[単位数] 2 単位	[科目区分] ACB
[担当者] Dr. Benneth Esiana	[オフィス・アワー] 時間: to be confirmed 場所: 602	[授業の方法] Lecture; Demonstration
[科目の概要] <p>Public speaking is not simply a one-way sharing of information but a two-way reciprocal exchange of information where both the speaker and audience are equally involved. The module provides a comprehensive understanding of public speaking (speeches/presentations) from conception to delivery. It does this by using a series of relevant topics to demonstrate the “What” “How” and “When”, in the act of producing and delivering a speech/presentation. They will engage in very regular graded practice exercises during class by giving speeches/presentations, including team presentations. They will also analyse sample speeches/presentations, contents, and PowerPoint slides. Please be aware that the module is taught almost entirely in English, hence it is ideal for students at an intermediate to high-intermediate level of English.</p>		
[[授業科目群]・他の科目との関連付け]・[なぜ、学ぶ必要があるか・学んだことが、何に結びつくか] <p>Proficiency in public speaking/presentation is an indispensable skill in this day and age, given its wide-ranging applications in personal, professional, and social/public settings. Students will develop a better understanding of topics for presentation, developing content, research for presentation, and the importance of Physical, Visual, and Story messages whilst preparing and delivering speeches/presentations. Learning to improve this skill will result in clarity and confidence when expressing oneself – a skill that is much sort after by employers.</p>		
[科目の到達目標(最終目標・中間目標)] <p>Throughout this module, students will gain a better understanding of topics for presentation, key contents, their audience, and the importance of Physical, Visual, and Story messages whilst preparing and delivering speeches/presentations.</p>		
[学生の「授業評価」に基づくコメント・改善・工夫] Not applicable		
[教科書] Speaking of Speech Level 2, by Charles LeBeau, Macmillan Education, ISBN: 9781786320766		
[指定図書] To be confirmed		
[参考書] To be confirmed		
[前提科目]		

Public Speaking I (is preferable, however, it is not a mandatory pre-requisite - 好ましくは、ただし、必須の前提条件ではありませんので。)

[学修の課題、評価の方法] (テスト、レポート等)

Students will be assessed through the following methods:

- Mandatory assignment(s)
- In-class activities (e.g., short team and individual presentations/speeches)
- Final project (extended presentation/speech)
- Others (attendance)

[評価の基準及びスケール]

A = 80% or more

B = 70 – 79%

C = 60 – 69%

D = 50 – 59%

F = 49% or less

[教員としてこの授業に取り組む姿勢と学生への要望]

The module is taught at a pace complementary to students' ability and progress so that they are not overwhelmed by contents.

- Students are expected to attend class with the desire to learn.
- They must actively participate in all aspect of the lesson.
- An expectation for students to complete all assigned tasks (assignments, presentations, test etc.), assessed or otherwise, in class or at home (self-study).

The instructor will support students throughout the course by providing a conducive learning environment where students, regardless of their skill/ability, will be able to improve in one form or another.

[実務経歴]

授業スケジュール

第1回	テーマ(何を学ぶか): Module Orientation 内容: <ul style="list-style-type: none">- Module Outline etc- Presentation Discussion & Analysis- Audience Analysis- Presentation Slide (Layout & Font)- Presentation Focus (Physical Message – the S.L.E.E.P skill set) 教科書・指定図書 Unit 1a: What are the options? – The Option Presentation
第2回	- テーマ(何を学ぶか): Presentation Discussion & Analysis 内容: <ul style="list-style-type: none">- Audience Analysis- Presentation Focus (Physical Message; Visual Message; Story Message)- Presentation Preparation- Storyboard & Summarising Options 教科書・指定図書 Unit 1b: What are the options? – The Option Presentation

第3回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Summarising Options <p>教科書・指定図書 Unit 2: Performance</p>
第4回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Special, Different, & Unique) - Presentation Preparation - Storyboard, Research & Emphasising S.D.U <p>教科書・指定図書 Unit 3: Job Hunting – The Proposal Presentation</p>
第5回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Emphasising S.D.U <p>教科書・指定図書 Unit 4: Performance</p>
第6回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (The Four Steps to Success) - Presentation Preparation - Storyboard; Interest, Understanding, Agreement, Action <p>教科書・指定図書 Unit 5: Have I got your interest? – The Sales Presentation</p>
第7回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - The Four Steps to Success (Interest, Understanding, Agreement, Action) <p>教科書・指定図書 Unit 6: Performance</p>
第8回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Technical Presentation Structure) - Presentation Preparation

	<ul style="list-style-type: none"> - Storyboard; Problem-Solution-Benefits/Results <p>教科書・指定図書 Unit 7: Technical problems; technical solutions – The Technical Presentation</p>
第 9 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Technical Presentation Structure (Problem-Solution-Benefits/Results) <p>教科書・指定図書 Unit 8: Performance</p>
第 10 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (S.W.O.T, Handling the Q&A and Using note cards) - Presentation Preparation - Storyboard; Strength, Weaknesses, Opportunities, and Threats + Handling Questions <p>教科書・指定図書 Unit 9: Cite your source! – The Academic Presentation</p>
第 11 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - S.W.O.T & Handling the Q&A (Strength, Weaknesses, Opportunities, and Threats + Handling Questions) + Using note cards. <p>教科書・指定図書 Unit 10: Performance</p>
第 12 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Teamwork & Preparing for the Q&A) - Presentation Preparation - Storyboard; Teamwork & Preparing for the Q&A <p>教科書・指定図書 Unit 11: Creative innovations! – The Team Presentation</p>
第 13 回	<p>テーマ(何を学ぶか) : Presentation Evaluation (Team Presentation)</p> <p>内 容:</p> <ul style="list-style-type: none"> - Team Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Teamwork/Team presentation & Preparing for the Q&A <p>教科書・指定図書 Unit 12: Team Performance</p>

第 14 回	<p>テーマ(何を学ぶか) : Presentation – Skill Revision</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (all other presentation skills) - Presentation Preparation - Storyboard; all other presentation skills <p>教科書・指定図書 Unit Review I: Presentation – Skill Revision</p>
第 15 回	<p>テーマ(何を学ぶか) : Presentation – FINAL PROJECT</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Use of all other presentation skills. <p>教科書・指定図書 Unit Review II: Presentation – FINAL PROJECT</p>
試 験	Final Assessment