

[科目名] Public Speaking II		[単位数] 2 単位	[科目区分] ACB
[担当者] Benneth Esiana	[オフィス・アワー] 時間: to be confirmed 場所: 602		[授業の方法] Lecture; Demonstration
[科目の概要] The module provides a comprehensive understanding of public speaking (speeches/presentations) from conception to delivery. It does this by using a series of specific topics, that are relevant to the subject areas of the university (economic, business, and management – orientated), to demonstrate the “WHAT” “HOW” and “WHEN”, in the act of producing and delivering a speech/presentation, all the while introducing, executing, and consolidating skills and techniques. During the course of the module, students will work individually, in pairs, and in groups, as dictated by the nature of the activity, to complete meaningful exercises and tasks set. They are also expected to take part in fine-detail peer evaluation, teamwork-building activities, and team presentations. Please be aware that the module is taught almost entirely in English, hence it is ideal for students at an intermediate to high-intermediate level of English.			
[「授業科目群」・他の科目との関連付け]・[なぜ、学ぶ必要があるか・学んだことが、何に結びつくか] Proficiency in public speaking/presentation is an indispensable skill in this day and age, given its wide-ranging applications in personal, professional, and social/public settings. The module present students with the opportunity to develop of a better understanding of topics for presentation, developing content, research, and the importance of Physical, Visual, and Story messages whilst preparing and delivering speeches/presentations. Students will engage in very regular meaningful practises through giving speeches/presentations, whilst studying the various techniques used in speeches. They will analyse sample speeches/presentations, PowerPoint slides and how to apply them in one’s own speech/presentation. Furthermore, students will learn that public speaking is not simply a one-way sharing of information but a two-way reciprocal exchange of information where both the speaker and audience are equally involved.			
[科目の到達目標(最終目標・中間目標)] Throughout this module, students will gain a better understanding of topics for presentation, key contents, their audience, and the importance of Physical, Visual, and Story messages whilst preparing and delivering speeches/presentations.			
[学生の「授業評価」に基づくコメント・改善・工夫] Not applicable			
[教科書] Speaking of Speech Level 2, by Charles LeBeau, Macmillan Education, ISBN: 9781786320766			
[指定図書] To be confirmed			
[参考書] To be confirmed			

〔前提科目〕	
Public Speaking I (is preferably, however, it is not a mandatory pre-requisite - 好ましくは、ただし、必須の前提条件ではありませんので。)	
〔学修の課題、評価の方法〕(テスト、レポート等)	
<p>Students will be assessed through the following methods:</p> <ul style="list-style-type: none"> - Mandatory assignment(s) - Mandatory test(s) - In-class activities (e.g., short team and individual presentations/speeches) - Final project (extended presentation/speech) - Others (attendance) 	
〔評価の基準及びスケール〕	
<p> A = 80% or more B = 70 – 79% C = 60 – 69% D = 50 – 59% F = 49% or less </p>	
〔教員としてこの授業に取り組む姿勢と学生への要望〕	
<p>The module is taught at a pace complementary to students' ability and progress so that they are not overwhelmed by contents.</p> <ul style="list-style-type: none"> - Students are expected to attend class with the desire to learn. - They must actively participate in all aspect of the lesson. - An expectation for students to complete all assigned tasks (assignments, presentations, test etc.), assessed or otherwise, in class or at home (self-study). <p>The instructor will support students throughout the course by providing a conducive learning environment where students, regardless of their skill/ability, will be able to improve in one form or another.</p>	
〔実務経歴〕	
授業スケジュール	
第 1 回	<p>テーマ(何を学ぶか): Module Orientation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Module Outline etc - Presentation Discussion & Analysis - Audience Analysis - Presentation Slide (Layout & Font) - Presentation Focus (Physical Message – the S.L.E.E.P skill set) <p>教科書・指定図書 Unit 1a: What are the options? – The Option Presentation</p>
第 2 回	<ul style="list-style-type: none"> - テーマ(何を学ぶか): Presentation Discussion & Analysis <p>内 容:</p> <ul style="list-style-type: none"> - Audience Analysis - Presentation Focus (Physical Message; Visual Message; Story Message) - Presentation Preparation - Storyboard & Summarising Options <p>教科書・指定図書 Unit 1b: What are the options? – The Option Presentation</p>

第 3 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Summarising Options <p>教科書・指定図書 Unit 2: Performance</p>
第 4 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Special, Different, & Unique) - Presentation Preparation - Storyboard, Research & Emphasising S.D.U <p>教科書・指定図書 Unit 3: Job Hunting – The Proposal Presentation</p>
第 5 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Emphasising S.D.U <p>教科書・指定図書 Unit 4: Performance</p>
第 6 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (The Four Steps to Success) - Presentation Preparation - Storyboard; Interest, Understanding, Agreement, Action <p>教科書・指定図書 Unit 5: Have I got your interest? – The Sales Presentation</p>
第 7 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - The Four Steps to Success (Interest, Understanding, Agreement, Action) <p>教科書・指定図書 Unit 6: Performance</p>
第 8 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Technical Presentation Structure) - Presentation Preparation

	<ul style="list-style-type: none"> - Storyboard; Problem-Solution-Benefits/Results <p>教科書・指定図書 Unit 7: Technical problems; technical solutions – The Technical Presentation</p>
第 9 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Technical Presentation Structure (Problem-Solution-Benefits/Results) <p>教科書・指定図書 Unit 8: Performance</p>
第 10 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (S.W.O.T, Handling the Q&A and Using note cards) - Presentation Preparation - Storyboard; Strength, Weaknesses, Opportunities, and Threats + Handling Questions <p>教科書・指定図書 Unit 9: Cite your source! – The Academic Presentation</p>
第 11 回	<p>テーマ(何を学ぶか) : Presentation Evaluation</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - S.W.O.T & Handling the Q&A (Strength, Weaknesses, Opportunities, and Threats + Handling Questions) + Using note cards. <p>教科書・指定図書 Unit 10: Performance</p>
第 12 回	<p>テーマ(何を学ぶか) : Presentation Discussion & Analysis</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (Teamwork & Preparing for the Q&A) - Presentation Preparation - Storyboard; Teamwork & Preparing for the Q&A <p>教科書・指定図書 Unit 11: Creative innovations! – The Team Presentation</p>
第 13 回	<p>テーマ(何を学ぶか) : Presentation Evaluation (Team Presentation)</p> <p>内 容:</p> <ul style="list-style-type: none"> - Team Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Teamwork/Team presentation & Preparing for the Q&A <p>教科書・指定図書 Unit 12: Team Performance</p>

第 14 回	<p>テーマ(何を学ぶか) : Presentation – Skill Revision</p> <p>内 容:</p> <ul style="list-style-type: none"> - Presentation Slide (Content & Layout) - Audience Analysis - Presentation Focus (all other presentation skills) - Presentation Preparation - Storyboard; all other presentation skills <p>教科書・指定図書 Unit Review I: Presentation – Skill Revision</p>
第 15 回	<p>テーマ(何を学ぶか) : Presentation – FINAL PROJECT</p> <p>内 容:</p> <ul style="list-style-type: none"> - Peer Evaluation - Presentation Focus: <ul style="list-style-type: none"> - Physical Message – the S.L.E.E.P skill set - Visual Message - Story Message - Use of all other presentation skills. <p>教科書・指定図書 Unit Review II: Presentation – FINAL PROJECT</p>
試 験	Final Assessment